

DISTRICT INSPECTOR'S REPORT OF INSPECTION

District Inspector

Date

Council

Number

Council Officers

	<u>Present</u>	<u>Occupied Station</u>		<u>Ritual Books/Cards Used</u>	
		<u>Opening</u>	<u>Closing</u>	<u>Opening</u>	<u>Closing</u>
a. TIM	<input type="checkbox"/>				
d. IDM	<input type="checkbox"/>				
c. PCW	<input type="checkbox"/>				
d. Treasurer	<input type="checkbox"/>				
e. Recorder	<input type="checkbox"/>				
f. Chaplain	<input type="checkbox"/>				
g. CG	<input type="checkbox"/>				
h. CC	<input type="checkbox"/>				
i. Marshal	<input type="checkbox"/>				
j. Steward	<input type="checkbox"/>				
k. Sentinel	<input type="checkbox"/>				

Finances

a. Yearly Revenue: \$

Yearly Expenses: \$

Checkbook Balance: \$

b.

c. Member Annual Dues: \$

d. Member Per Capita: \$

e. Has Special Grand Council Per Capita Fund (Sec. 67 G.C. By-Laws) Yes No

f. Fees for Degrees: \$

g. Separate Cash Book for Treasurer

Recorder

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If not, explain.

h. **Treasurer's Bond Amount** **Recorder's Bond Amount**

i. **Council Insured:** Yes NO

j. **Annual Audit of Records of** **Treasurer** **Recorder**

By Whom for **Treasurer** **Recorder**

k. **Assets in Council's Name Only** Yes No

l. **Assets Examined by Incoming TIM** Yes No

Membership

a. **Number of Members:** **Current Year** **Last Year**

b. **Number of Members in Arrears**

c. **Frequency of Communication to Members be**

1) **Newsletter**

2) **E-mail**

3) **Other**

d. **Number of Council Social Activities Annually**

Social Activity Type

Ritual

a. **Opening Conducted Properly** Yes No

b. **Closing Conducted Properly** Yes No

c. **Reception Conducted Properly** Yes No

d. **Business Conducted Properly** Yes No

e. **Degree Conferred** **Royal Master (RM)** **Select Master (SM)**

1) **Cast by Council Members** **RM** **SM**

2) **Ritual Books Used** **RM** **SM**

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- | | | |
|--------------------------------|-----------------------------|-----------------------------|
| 3) Crib Cards Used | RM <input type="checkbox"/> | SM <input type="checkbox"/> |
| 4) Prompter Effectiveness | RM <input type="checkbox"/> | SM <input type="checkbox"/> |
| 5) Degree Impressive | RM <input type="checkbox"/> | SM <input type="checkbox"/> |
| 6) Paraphernalia Appropriate | RM <input type="checkbox"/> | SM <input type="checkbox"/> |
| 7) Robes Appropriate | RM <input type="checkbox"/> | SM <input type="checkbox"/> |
| 8) Number of Rituals Available | <input type="text"/> | <input type="text"/> |

Assemblies

- a. Number of Assemblies with Full Council Opening/Closing:
- b. Number of Copies of latest Grand Council By-Laws:
- c. Date of Last Revision of Council By-Laws
- f. Minutes of Council Appropriate Yes No

If not, explain.

Visually inspect equipment, robes, books and other.

Council's Strength by Stage (see scale below)

Stage Level of Achievement (indicate letters that council can do)

Stage 1

- a. Too few members to open council 25% or more of time
- b. No new members within last two years

Stage 2

- a. Able to open council by reading ritual
- b. No new members within last two years

Stage 3

- a. Able to open council by reading ritual
- b. At least one new member within last two years
- c. Committee Structure formed/ activity other than meetings

Stage 4

- a. Stage 3 plus
- b. Attendance at Grand Assembly for past two years

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Stage 5

- a. Able to open council all the time from memory**
- b. At least two new member within last two years**
- c. Committee Structure formed/ activity other than meetings**
- d. Attendance – all chairs filled plus at least two sideliners**
- e. Applied for Grand Master's Leadership Award**
- f. Attendance at Grand Assembly for past two years**
- g. Able to confer one degree**

Stage 6

- a. Stage 5 – a, b, c, d, e -- plus**
- b. Attendance at Grand Assembly for past three years**
- c. Submitted entries for IAE, Adult Youth, Cryptic Mason of the year, Ish-Sodi, King Arthur**
- d. Able to confer two degrees**

Other Comments to Grand Council Officers

This report should be sent via e-mail to RIDGM Jim Grimm (jimlgrimm@msn.com), RIGR Dick Carroll (dicar33@grics.net), and MIGM Dale Corrice (dale8661@aol.com).